



Peekskill City School District

Our mission is to educate and empower all students to strive for excellence as life-long learners who embrace diversity and are contributing members of a global society.

Office for
Administrative Services

Administration Center, 1031 Elm Street, Peekskill, NY 10566-3499

Phone: (914) 737-3300 ext. 1550/1551 Fax: (914) 788-7580

PLEASE POST IN APPROPRIATE AREAS

PERSONNEL BULLETIN #2223-018

ANTICIPATED VACANCIES

July 8, 2022

POSITION:

**Custodial Worker Substitute(s) Per Diem –Part-Time
Availability (PTA)**

SPECIAL REQUIREMENTS:

- In accordance with the Safe Schools Against Violence in Education (SAVE) legislation, Chapter 180 of the Laws of 2000, and by the Regulations of the Commissioner of Education, candidates for appointment in school districts must obtain clearance for employment from the State Education Department prior to employment based upon a fingerprint and criminal history background check.

REPORTS TO:

The District Director of Facilities II and Building Administration: Principal and Assistant Principal/s.

EXAMPLES OF WORK:

- Sweeps, mops and waxes floors;
- Washes walls and windows, dusts and performs other cleaning duties;
- Dusts desks, woodwork, furniture and other equipment; Cleans and mops lavatories and locker rooms and replaces soap or towels;
- Empties wastebaskets and collects and disposes of refuse;
- Moves and arranges chairs, tables and other furniture or equipment;
- Maintains cleanliness and sanitation of a swimming pool by checking temperature, chlorine levels, vacuuming;
- Assists with heavy work in kitchen and cafeteria;
- Checks windows and doors to see that they are closed and locked when proper;
- May make minor repairs to furniture, electrical fixtures, windows and shades, locks, faucets, heating system and other equipment;
- May undertake routine maintenance tasks related to building operating systems, i.e.; changing filters, etc.;
- May perform grounds keeping activities such as cleaning snow, mowing lawns, raking leaves, trimming shrubs, and general grounds maintenance such as clearing litter and debris;
- Performs a variety of errands and related custodial tasks;
- Does related work as required;
- Multilingual applicants encouraged to apply.

LOCATION: Elementary & Secondary Level; District Wide.

DATES: September 1, 2022 through June 30, 2023

SALARY: \$16.32 per hour, as worked, without benefits; Maximum of four (4) days per week. Follows the twelve (12) month school district fiscal year calendar.

CLOSING DATE: Continuous Recruitment through June 2023

Click to learn more about Peekskill

[Recruitment Video](#)

[District Highlights & Media Sites \(Flyer\)](#)

INSTRUCTIONS TO APPLICANTS:

Submit letter of interest and resume on-line to: <https://www.olasjobs.org/PeekskillCitySD>

If you are a Peekskill resident and/or a Peekskill Alumni and are interested in applying, please submit a letter of interest and resume to Mr. Lewis, Assistant Superintendent for Administrative Services at personnel@peekskillschools.org

Please do not submit additional materials via: e-mails sent directly to School District employees; the U.S. mail; hand-delivery; or fax machine.

The Peekskill City School District is an Equal Opportunity Employer and does not discriminate against employees, students, or applicants on the basis of age, color, disability, gender, gender identity, gender expression, national origin, political affiliation, race, religion, sexual orientation, genetic information, or veteran status in hiring, educational programs and activities it operates. Candidates must submit to fingerprints clearance.